

Welcome to the 37th CAURA National Conference and Annual General Meeting,

The theme of this year's conference, *Rising Tides*, was chosen for a number of reasons. It reflects not only our location on one of Canada's coasts, but also reflects a subtle but consistent change in the administration of research in Canada; a significant swell in the domestic and international activities that has raised the level, for all of our institutions, of overall engagement. This brings with it an even greater need to benefit from the collective expertise within the association, the professionalism of our colleagues, and the experience of our membership. Based on your feedback, this year's conference agenda was designed to provide more opportunities for interaction with your colleagues and our partners in research.

Each year your executive works towards improving the professional development opportunities, and the content of our annual conference; we hope this year does not disappoint. I wish you an informative, interesting and enjoyable few days here with us in Halifax!

Sandra

Executive Committee 2007-2008

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Saturday, May 3, 2008

Time	Program	Room
14:00 – 18:30	Registration	Hotel Lobby

Sunday, May 4, 2008

Time	Program	Room
7:30 – 17:00	Registration	Coat Check
9:00 – 12:00	New Administrators Workshop	Commonwealth A
9:00 – 12:00	Introduction to Research Accounting	Commonwealth B
9:00 – 12:00	Writing Research Grants!	Harbour
10:15 – 10:45	Coffee Break	Commonwealth Foyer
12:00 – 13:30	New Administrators Lunch – Meet the Executive	Tradewinds
12:00 – 13:30	Lunch - Workshop Attendees	Atlantic
13:30 – 16:30	Adding Value to Research Proposals	Commonwealth A
13:30 – 16:30	Standard Research Agreements	Commonwealth B
13:30 – 16:30	Hospitals – Clinical Trials	Lunenburg
13:30 – 16:30	US National Institutes of Health	Harbour
14:45 – 15:15	Coffee Break	Commonwealth Foyer
18:00 – 19:30	Reception	Atlantic

Monday, May 5, 2008

Time	Program	Room
7:30 – 16:30	Registration	Coat Check
8:00 – 16:00	Exhibition	Commonwealth B & Mezzanine
7:30 – 8:30	Breakfast	Commonwealth A
8:45 – 9:30	Plenary – Opening Session	Commonwealth A
9:45 – 11:15	Beware Geeks Bearing Gifts	Tradewinds
9:45 – 11:15	Networks of Centres of Excellence	Harbour
9:45 – 11:15	Institutional/Government Measures of Success What is practical?	Atlantic
9:45 – 11:15	Research Accounting Issues	Commonwealth A
11:15 – 11:30	Coffee Break	Commonwealth B & Mezzanine
11:30 – 12:30	Best Practices in Contract Portfolio Management / Workflow for Accountability and Project Oversight	Tradewinds
11:30 – 12:30	SSHRC at 30: Framing our Direction	Harbour
11:30 – 12:30	Environmental Health and Safety	<i>Cancelled</i>
11:30 – 12:30	CFI Updates / Q&A	Atlantic
12:30 – 14:00	Lunch and Awards	Commonwealth A
14:00 – 15:30	CRC Program: Coming of Age and Indirect Costs Program: What's New?	Commonwealth A
14:00 – 15:30	Research Agreements –Working with Lawyers	Tradewinds
14:00 – 15:30	Knowledge Mobilization	Harbour
14:00 – 15:30	Advancement / Finance / ORS Overlap	Atlantic
15:30 – 15:45	Coffee Break	Commonwealth B Mezzanine
15:45 – 16:45	Canada's Controlled Goods Program	Atlantic
18:00 – 19:00	Cocktail	Mezzanine
19:00 – 22:00	Dinner	Commonwealth A

Tuesday, May 6, 2008

Time	Program	Room
7:30 – 8:30	Breakfast	Commonwealth A
8:00 – 16:00	Exhibition	Commonwealth B & Mezzanine
8:30 – 9:30	Plenary: First Rule of Success – Lose Your Mind	Commonwealth A
9:30 – 11:00	Expert Committee Report	Tradewinds
9:30 – 11:00	CIHR Updates / Q & A	Harbour
9:30 – 11:00	Research Facilitation in the Social Sciences, Humanities and Arts	Atlantic
9:30 – 12:30	Executive Forum	Lunenburg
9:30 – 11:00	Finance at Small Universities	Maritime
11:00 – 11:30	Coffee Break	Commonwealth B & Mezzanine
11:30 – 12:30	Regional (East, Québec, Ontario, West) 2008 Preparation Meeting	Harbour
11:30 – 12:30	CFI-IOF	Atlantic
12:30 – 14:00	Lunch and Annual General Meeting	Commonwealth A
14:00 – 15:00	Use of Research Funds	Atlantic
14:00 – 15:00	What's New at NSERC?	Harbour
14:00 – 15:00	Income Tax and the Researcher	Lunenburg
14:00 – 15:00	CASRAI	Tradewinds
15:00 – 15:30	Coffee Break	
15:30 – 16:45	Plenary – Tri-Council Initiatives and Policy Updates	Commonwealth A

Wednesday, May 7, 2008

Time	Program	Room
8:30 – 13:30	Workshop: Project Management	Atlantic

Walter Hitschfeld Award

This award is named for Walter Hitschfeld, a founding member of CAURA, in recognition of his dedicated and outstanding contribution to the organization. This award is presented to an individual who has demonstrated an exceptional impact on the enhancement of the research environment in Canada.

Award holders are granted Honorary Membership in CAURA.



Dr. Alan Bernstein

Dr. Alan Bernstein has been appointed the inaugural executive director of the Global HIV Vaccine Enterprise, an international alliance of researchers, funders and advocates committed to hastening the development of an HIV vaccine.

The Global HIV Vaccine Enterprise is charged by its founders with setting scientific priorities, mobilizing resources, and improving collaboration in the HIV vaccine field. Originally proposed by 24 leading HIV vaccine researchers in 2003, the Enterprise has to date mobilized more than US\$750 million in support of its scientific plan.

Dr. Bernstein was the founding President of the Canadian Institutes of Health Research. Over the past seven years, he has built CIHR into one of the world's leading research agencies, supporting more than 11,000 health researchers with an annual budget of \$1 billion.

Dr. Bernstein received his Ph.D. in Medical Biophysics at the University of Toronto. Following postdoctoral work in London where he first began working on retroviruses, he returned to Canada to join the faculty of the Ontario Cancer Institute. He later served as head of the Division of Molecular and Developmental Biology at the Samuel Lunenfeld Research Institute at Mount Sinai Hospital, and then its Director of Research.

Dan Chase Award

Named in memory of Dan Chase, who played an active role in the Association over a number of years, the Dan Chase Distinguished Service Award has been established to recognize CAURA members whose services have been of significant benefit to the entire organization. The award need not be made every year.



Daniel Lefebvre

This year's recipient of the Dan Chase Award is Daniel Lefebvre, Assistant Director of Grants Administration at the University of Ottawa. Daniel has given outstanding service to CAURA, having held every position on the Executive Committee of CAURA, and is very deserving of this honour.

Daniel has carried the Association through a period of tremendous change. During his tenure as Secretary-Treasurer, CAURA moved to expanded electronic supports, developing a membership database, re-working of the website and establishment of our listserve communication system. As Vice-President, Daniel was responsible for the Program of the 2004 National Conference. Throughout his presidency, Daniel worked tirelessly to transform CAURA to the professional organization it is today. In addition to Executive duties, he has represented CAURA on numerous initiatives, particularly involving the Granting Councils, and has been called upon frequently for translation services.

Congratulations, Daniel, and thank you for your efforts, enthusiasm, and commitment to CAURA.

The Unsung Hero Awards

The Unsung Hero Awards were developed in order to recognize the hard work and dedicated efforts of CAURA non-Executive members who are as yet unrecognized by the membership. These individuals have 'stepped up to the plate' and chosen to become involved with the organization by volunteering at CAURA regional or national conferences, or undertaken tasks at the request of the CAURA Executive.

2008 The Unsung Hero Award Recipients

Patti Auger, Royal Roads University

Bev Hall, Royal Roads University

Lynn MacPhee, University of Prince Edward Island

Steven Mataija, York University

David Phipps, York University

Deborah Zornes, Royal Roads University

Saturday, May 3, 2008

14:00 – 18:30	Registration	Hotel Lobby
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Sunday, May 4, 2008

7:30 – 17:00	Registration	Coat Check
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9:00 – 12:00	New Administrators Workshop	Commonwealth A
	Organizer: Barbara Crutchley, University of Manitoba	
	Speakers: Robert Dirstein, Ryerson University Sally Gray, Wilfrid Laurier University	
	Level: Introductory	

This workshop focuses on the needs of individuals within their first 24 months of taking up a position in Research Administration. Discussion will cover many of the challenges facing us in this changing research environment as increased reporting and complexity of funding have made significant impact on how we do our work. We'll highlight the importance of understanding the role of the research administrator within the institutional, local, national and international funding environment and how you can be perceived as a resource to your institution's community. The presenters will impart the basics of the research administration responsibilities as well as sharing with you helpful experiences and "tricks of the trade".

9:00 – 12:00	Introduction to Research Accounting	Commonwealth B
	Organizer: L'naya Hindman, University of Ontario Institute of Technology	
	Speakers: Angela Zeno, York University Sandy Bligh, University of Victoria Laurie Chochinov, Carleton University	
	Level: Introductory/Intermediate	

The first hour of this workshop will cover the basics to introduce people that are new to research accounting to general processes/procedures. The remaining time will cover a discussion on a variety of issues likely to be encountered in typical (and not-so-typical) post-award scenarios. Topics will include items such as: what we need to know about HR and payroll; spending prior to official award confirmation and how to deal with this; acceptable documentation for tracking in-kind contributions, etc.

While this will be a presentation format, attendees will add to the session through their questions and shared experiences and time will be allocated for questions and answers throughout the session.

Sunday, May 4, 2008

9:00 – 12:00	Writing Research Grants!	Harbour
	Organizer: Barbara Crutchley, University of Manitoba	
	Speaker: Dr. Jane Rylett, University of Western Ontario	
	Level: Intermediate	

This session isn't about writing a good proposal, it's about recognizing one and advising on what could be strengthened if an argument is presented weakly. Attendees are usually Grants Officers or Faculty Research Facilitators/Mentors who are seeking pointers on how to encourage researchers to strengthen their applications, all the while demonstrating respect for the applicant. Part of this is developing a better understanding of the competition and the hard choices committee members have to make in these times" of low success rates. This session will use CIHR as its primary Agency focus."

10:15 – 10:45	Coffee Break	Commonwealth Foyer
12:00 – 13:30	New Administrators Lunch – Meet the Executive	Tradewinds
12:00 – 13:30	Lunch - Workshop Attendees	Atlantic

Sunday, May 4, 2008

13:30 – 16:30	Adding Value to Research Proposals	Commonwealth A
	Organizer: Barbara Crutchley, University of Manitoba	
	Speaker: Jo Van Every, Research Facilitation and Analysis	
	Level: Introductory/Intermediate	

We know all about the sponsor's page limitations and budget restrictions but what else can we do to improve a proposal before the institutional sign off? Jo Van Every will use this session to work with the attendees to highlight activities and strategies to strengthen research submissions before the competition date. Using her experiences at a major Granting Council she will first highlight the components of a good proposal, explain what happens during the assessment phase of the competition and offer options to the attendees for best use of resources available and the potential roles a research administrator can play in improving on a submission.

13:30 – 16:30	Standard Research Agreements	Commonwealth B
	Organizer: Barbara Crutchley, University of Manitoba	
	Speaker: Marcel Mongeon, Mongeon Consulting Inc.	
	Level: Introductory/Intermediate	

In this workshop, participants will be involved in simulated contract reviews. Using examples from real-life (with appropriate changes made for anonymity) of research agreements, inter-institutional agreements, material transfer agreements and non-disclosure agreements, the session will suggest approaches to both reviewing such agreements as well as how to deal with those proposing unacceptable terms. This workshop assumes the participant will have some experience in actually having conducted such reviews in their own work and will be of benefit to both beginners and experienced persons alike.

13:30 – 16:30	Hospitals – Clinical Trials	Lunenburg
	Organizer: Michelle Moldofsky, St Michael's Hospital	
	Speakers: Michelle Moldofsky, St Michael's Hospital Karen Arts, OICR Iris Hnik, Internal Legal Counsel at UBC Jean Langlais, Conseiller en gestion, CHU Sainte-Justine	
	Level: All levels	

This session will follow up from a presentation to CAURA last year about an initiative in Ontario to develop standard principles to be used in negotiating clinical trial agreements. Due to interest in the development of standards that would be applicable for contract negotiators across the country, the session will begin with an update on the initiative in Ontario with a focus to prepare for developing Canada-wide principles. Session participants will then have the opportunity to work on a plan for developing Canada-wide principles. The session will close with a short discussion of hot topics in clinical trial agreement review. Attendees are requested to read and be familiar with the document entitled "Statement of Principles to be Considered When Negotiating a Clinical Studies Agreement" located at http://www.cahohospitals.com/Harmonization_of_Clinical_Study_Agreements_Initiativea.aspx

Sunday, May 4, 2008

13:30 – 16:30	US National Institutes of Health	Harbour
	Organizer: Michael Owen, Ontario College of Art and Design	
	Speakers: Bill Schweri, University of Kentucky	
	Michael Owen, Ontario College of Art and Design	
	Level: Introductory/Intermediate	

Bill Schweri will highlight the process for developing applications to the US National Institutes of Health and identify best practices and pitfalls in grant preparation.

14:45 – 15:15	Coffee Break	Commonwealth Foyer
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18:00 – 19:30	Reception	Atlantic
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Monday, May 5, 2008

7:30 – 16:30	Registration	Coat Check
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8:00 – 16:00	Exhibition	Commonwealth B & Mezzanine
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7:30 – 8:30	Breakfast	Commonwealth A
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8:45 – 9:30	Plenary – Opening Session	Commonwealth A
	Organizer: Barb Conway, NSERC	
	Speaker: Suzanne Fortier, President, NSERC	
	Level: All levels	

The President of the Natural Sciences and Engineering Research Council of Canada (NSERC), Suzanne Fortier, is pleased to be the opening speaker for CAURA's 37th Annual Conference. Dr. Fortier will discuss current trends in Canada's science and innovation system and the role of the granting Agencies in the federal government's S&T Strategy – *Mobilizing Science and Technology to Canada's Advantage*. As well, she will provide an overview of major initiatives at NSERC.

9:45 – 11:15	Beware Geeks Bearing Gifts	Tradewinds
	Organizer: Sandra Crocker, McGill University	
	Speaker: Anne Vivian-Scott, MBA, P.ENG.	
	Level: Intermediate/Advanced	

Industrial funding contracts often arrived on the contracts desk with our PI demanding: *"Sign them; else the lab will go bankrupt!"* More and more frequently however, intellectual property terms in these contracts are real deal killers - *for those with the ability to recognize them and understand their impact on future commercialization of research outcomes*. This panel will use a case study approach to discuss the every day conundrum that research contract managers face and debate appropriate strategies in the context of a heightened national focus on the commercialization of university based research.

9:45 – 11:15	Networks of Centres of Excellence	Harbour
	Organizer: Julia Taylor, Capital District Health Authority	
	Speakers: Jean-Claude Gavrel, NCE Secretariat	
	Level: Introductory/Intermediate	

In the past year, two new programs have been introduced in the NCE suite of programming, the Centres of Excellence for Commercialization and Research (CECR) and Business-Led NCEs. These competitions are a significant departure from the traditional NCE competitions of the past. Do these programs represent a shift in thinking around NCEs? What has been the experience of applicants with these two new programs?

Monday, May 5, 2008

9:45 – 11:15	Institutional/Government Measures of Success What is practical?	Atlantic
	Organizer: Michael Owen, Ontario College of Art and Design	
	Speakers: John Kirkland, ACU Dan Sinai, UWO Michael Owen, Ontario College of Art and Design	
	Level: Intermediate/ Advanced	

Universities, colleges, granting agencies and government departments are increasing confronted with the need to develop measures of success or performance measures. In an era in which "accountability" is a priority for all levels of governments, agencies, and universities and colleges, research managers and administrators need to under the why, what, and how of performance measures. This session will draw on the experience of a range of participants and systems of performance measures. Dr. John Kirkland will report on ACU research management benchmarking consultations amongst universities in the United Kingdom, Australia, New Zealand and Canada and amongst emerging and developed universities in Africa. Dan Sinai and Michael Owen will comment on the process and benefits arising from the Canada Foundation for Innovation outcomes assessment exercise.

9:45 – 11:15	Research Accounting Issues	Commonwealth A
	Organizer: L'naya Hindman, University of Ontario Institute of Technology	
	Speakers: Deanne Babcock, University of Western Ontario Heather Pratt, University of Windsor	
	Level: Advanced	

The "alphabet soup" of research programs (CRC, FIC, CFI, CIDA, IDRC, etc.) demands constant attention to detail and updates to accounting procedures and practices. Complex partnerships, challenges with international projects, shifts in program deliverables and eligibility, and overall increased financial accountability characterize the environment within which our "post-award" offices perform. The intent of this session is to outline some of the issues common to research accounting offices, share challenges and solutions and focus on best practices in managing university financial reporting requirements in these important and high-profile programs. Time will be allocated for some questions and answers throughout.

11:15 – 11:30	Coffee Break	Commonwealth B & Mezzanine
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Monday, May 5, 2008

11:30 – 12:30	Best Practices in Contract Portfolio Management / Workflow for Accountability and Project Oversight	Tradewinds
	Organizers: David Harris, University of Saskatchewan Ana Espejo, University of New Brunswick	
	Speakers: Jody Rice Gallagher, Dalhousie University Ana Espejo, University of New Brunswick	
	Level: Introductory/Intermediate	

Contract administration including workflow and oversight is approached in a variety of ways by universities, colleges, hospitals and research institutes, depending on unit structures and relationships with their financial offices. However, in every instance, the goal of protecting the interests of researcher and institution are common and negotiating the best contract, along with performing effective administration, are both critical. This session will provide an opportunity for a couple of institutions to share some best practices in contract portfolio management as the work does not 'end' after the contract is executed. Practices which may be discussed include monitoring of performance, relationship building, avoidance of problems and contract closeout, as well as the use of IT management software for contract portfolio management.

11:30 – 12:30	SSHRC at 30: Framing our Direction	Harbour
	Organizer: Christine Trauttmansdorff, SSHRC	
	Speakers: Marilyn Taylor, Vice-president, SSHRC	
	Level: All levels	

In 2008, SSHRC celebrates its 30th anniversary with a special focus on the profound contribution that social science and humanities research has made to Canada. Join us to mark this special milestone and to discuss the implementation of our strategic priorities for 2008-2010. Topics will include SSHRC's framework for continuous improvement, future directions for research funding and administrative systems, the Blue Ribbon Panel on peer review, and more.

11:30 – 12:30	Environmental Health and Safety	<i>Cancelled</i>
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Monday, May 5, 2008

11:30 – 12:30	CFI Updates / Q&A	Atlantic
	Organizer: Patrick Pilot, CFI	
	Speakers: Patrick Pilot, CFI Ghislaine Tremblay, Manager, Evaluation and Outcome Assessment	
	Level: All levels	

This session will provide updates and clarifications on the current Leading Edge and New Initiatives Fund competition. The current status of the Research Hospital Fund competition will also be discussed. The session will allow for a substantial Q&A period on these topics.

Over the past year, the CFI has renewed and grown evaluation and outcome assessment capacity. The session will also cover our Performance, Evaluation, Risk and Audit Framework focussing on evaluation and performance measurement. This presentation will also include comments on findings and challenges of measuring outcomes in a thematic area at the institutional level.

12:30 – 14:00	Lunch and Awards	Commonwealth A
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Monday, May 5, 2008

14:00 – 15:30	CRC Program: Coming of Age and Indirect Costs Program: What's New?	Commonwealth A
	Organizers: Jean Choquette, École polytechnique de Montréal Christine Trauttmansdorff, SSHRC	
	Speakers: Carmen Gervais, Acting Director, Canada Research Chairs Lorrie Lafrance, Acting Director, Canada Research Chairs	
	Level: Intermediate/Advanced	

As the Canada Research Chairs program enters its eighth year of operation, this session will examine the impact of the program, lessons learned and future directions. Topics such as university strategies for the management of renewals, reporting requirements, monitoring, the management of equity standards and new directions and initiatives will also be addressed.

The Indirect Costs Program presentation will deal with issues such as the federal budget increase, the revised Outcomes Report form and the program audit and evaluation.

14:00 – 15:30	Research Agreements – Working with Lawyers	Tradewinds
	Organizer: Barbara Crutchley, University of Manitoba	
	Speaker: Marcel Mongeon, Mongeon Consulting Inc.	
	Level: Intermediate/Advanced	

A real challenge for research administrators in reviewing anything that constitutes a 'legal' agreement is how to work efficiently with in house lawyers (or external lawyers who represent the institution.) A corresponding challenge arises when the other party brings their lawyers into the negotiating mix. This session will canvas the issue of how those without a legal background can work efficiently and effectively with those who do. We will discuss appropriate splits of legal and business decision making for the institution as well as methods of ensuring that the appropriate balance between both types of review is made.

14:00 – 15:30	Knowledge Mobilization	Harbour
	Organizer: David Phipps, York University	
	Speakers: Craig McNaughton, Assoc Dir, Strategic Projects and Joint Initiatives, SSHRC Michael Johnny, York University Dan Sinai, University of Western Ontario David Yetman, Memorial University of Newfoundland Paul Graham, University of Saskatchewan	
	Level: Introductory/Intermediate	

So you think you're busy now?! Knowledge Mobilization is the new service being demanded by government and funders. Are you ready for the demands? This session will take last year's discussion further through a panel presentation giving the perspective of several universities.

Monday, May 5, 2008

14:00 – 15:30	Advancement / Finance / ORS Overlap	Atlantic
	Organizer: Dwight Ball, University of New Brunswick	
	Speaker: Susan Marlin, Queens University	
	Level: Introductory/Intermediate	

When a proposal/agreement is developed, who manages it? How are the issues of access to funders/accountability/compliance handled? Managing shared portfolios and avoiding stepping on toes!

15:30 – 15:45	Coffee Break	Commonwealth B & Mezzanine
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15:45 – 16:45	Canada's Controlled Goods Program	Atlantic
	Organizer: Dwight Ball, University of New Brunswick	
	Speakers: Pierre Gagné, Manager, Registration and Outreach Sheryl Khanna, Head – Outreach for the Controlled Goods Directorate	
	Level: Introductory/Intermediate	

The Controlled Goods Directorate (CGD) is a domestic industrial security program that helps strengthen Canada's defence trade controls through registration and prevention of the proliferation of weapons of mass destruction and of conventional weapons. This is done by regulating and controlling the examination, possession, and transfer in Canada of controlled goods and/or controlled technology. Canadian universities active in research related to controlled goods and/or controlled technology are required to register with the CGD and manage such goods and technologies appropriately. Some examples of controlled goods and/or controlled technology that are covered by the CGD are global navigation satellite systems, nuclear weapons and design testing equipment, tanks, munitions, ammunitions with a caliber greater than 12.7 mm and some firearms. Any university involved with controlled goods must be knowledgeable of the issues related to registration with the CGD and the handling of controlled goods. This presentation is designed to provide that knowledge.

18:00 – 19:00	Reception	Mezzanine
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19:00 – 22:00	Dinner	Commonwealth A
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Tuesday, May 6, 2008

7:30 – 8:30	Breakfast	Commonwealth A
8:00 – 16:00	Exhibition	Commonwealth B & Mezzanine

8:00 – 9:30	Plenary: First Rule of Success – Lose Your Mind	Commonwealth A
	Organizers: Barbara Crutchley, University of Manitoba Julia Taylor, Capital District Health Authority	
	Speaker: Lesley Southwick-Trask, President, STP Holdings Inc.	
	Level: All levels	

We're not in Kansas anymore, Toto! Our life and work environments are changing dramatically and to meet our new challenges we must reshape our personal, corporate and community realities. Focusing on strategic evolution, Lesley Southwick-Trask will provide us with provocative ideas to position ourselves amidst those challenges facing us and inspire us to move beyond our current frames of reference.

Lesley Southwick-Trask is a master developer, strategist, and facilitator of the state-of-the-art transformation processes and tools. CEO's and their leadership teams engage Lesley when either their present or their future appears challenging (daunting) and complex - whether this is due to the requirement for double-digit growth or a strategic turnaround in mandate, profitability or productivity.

Lesley's work has been highly recognized. She was recognized as one of the Top 100 Most Powerful Women in Canada by the Women's Executive Network in association with the Richard Ivey School of Business) in the categories of Trailblazer and Entrepreneur; one the Top 50 CEO's in Atlantic Canada and one of the Top 100 Women Business Owners in Canada by Profit Magazine -The Magazine for Canadian Entrepreneurs and Chatelaine.

9:30 – 11:00	Experts Committee Report	Tradewinds
	Organizer: Michael Owen, Ontario College of Art and Design	
	Speakers: Pat Lindley, (Dalhousie) on Experts Panel Michael Owen, Ontario College of Art and Design Barb Cox, (MUN) on CRIQ John Dingwall, AUCC	
	Level: Introductory/Intermediate	

In this session CAURA representatives on different national and regional consultations. Pat Lindley (Dalhousie) will report on the deliberations of the Experts Panel (Accreditation System for Human Research Protection Programs) and John Dingwall (AUCC) will highlight the AUCC response to the report of the Experts Panel. Michael Owen (OCAD) will report on the work of the Health Canada Working Group on Standards for Clinical Trial REBs, including but not limited to the Experts panel on Accreditation of Human Research Protection. Barb Cox (MUN) will report on the work of the Canadian Research Integrity Committee.

Tuesday, May 6, 2008

9:30 – 11:00	CIHR Updates / Q & A	Harbour
	Organizer: Greg Huyer, CIHR	
	Speakers: Greg Huyer, CIHR Geneviève Dubois-Flynn, CIHR Francine Leclair, CIHR	
	Level: Introductory/ Intermediate	

This session will provide an update on CIHR activities, including funding programs, changes to the website, and renewal of CIHR's strategic plan – Blueprint II. Several important policy changes will also be described. First, the Open Access Policy (Policy on Access to Research Outputs) came into effect on January 1, 2008, with the aim of increasing the diffusion of research outputs supported by CIHR. Second, a Research Reporting System is under development, to ensure that CIHR has systematic, high quality reports of the results of research it funds. Finally, the CIHR Guidelines for Health Research Involving Aboriginal People were recently released. The impact of each of these policies on researchers will be discussed. The session will conclude with a ResearchNet demonstration and an update on recent and upcoming changes.

9:30 – 11:00	Research Facilitation in the Social Sciences, Humanities and Arts	Atlantic
	Organizers: Kristine Ohrvall, Concordia University Sabrina Kehoe, University of Saskatchewan	
	Speakers: Sabrina Kehoe, University of Saskatchewan (moderator) Alison Ariss, University of Western Ontario Sherri Klassen, University of Toronto	
	Level: Introductory/Intermediate	

CAURA membership continues to look at the evolving position of “Research Facilitator” or “Research Development Officer”. This session will focus specifically on research facilitation in the social sciences, humanities and fine arts. In response to national funding priorities and needs, we are seeing new programs and new ways of funding research at SSHRC. As Universities respond to these changes, new opportunities but also challenges, are created. How can universities align themselves with these new funding directions? How can we succeed in these new programs? What is the role of the research facilitator in this process? The format of this session is a round table discussion led by a moderator. The speakers will share experiences and best practices to spark a discussion on the facilitation of research in the social sciences, humanities and fine arts.

Tuesday, May 6, 2008

9:30 – 12:30	Executive Forum	Lunenberg
	Organizer: Daniel Lefebvre, University of Ottawa	
	Level: Advanced	

This session is aimed at Senior Research Administrators (administrators with extensive experience in research management) and will provide an opportunity for focused discussions on the identified topics – first in break out sessions (app: 1.45 hours) and then as a group (app: 45 minutes).

Breakout one:

Motivating Faculty to Lead Major Research Initiatives

Facilitator: David Phipps, York University

Breakout two:

Administrators: how best to use your capabilities!

Facilitator: Emmi Morwald, McMaster University

Breakout three:

Quality Assurance Review of the Research Office

Facilitator: John Blackwell, St. Francis Xavier University

Breakout four:

Conflicts of Interest

Facilitator: Dr. Martin Kirk, University of British Columbia

9:30 – 11:00	Finance at Small Universities	Maritime
	Organizer: Julia Taylor, Capital District Health Authority	
	Speakers: Lynda Walker-Birt, UPEI Brad Whittaker, University-College in the Fraser Valley Deborah Zornes, Royal Roads University	
	Level: All levels	

As research administration, particularly financial administration, becomes more complex, small universities often find themselves without the critical mass of specialized expertise. This session is an opportunity for individuals to have an informal discussion about their situations and the issues they face.

11:00 – 11:30	Coffee Break	Commonwealth B & Mezzanine
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Tuesday, May 6, 2008

11:30 – 12:30	Regional (East, Québec, Ontario, West) 2008 Preparation Meeting	Harbour
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We have set up the opportunity to meet for the organizers of the 2008 Regional sessions. Hoping that it may be useful for planning, the 2007 host will be identified as well as the 2008 host for exchange of information and receipt from CAURA attendees for topics for the 2008 Regional sessions.

11:30 – 12:30	CFI - IOF	Atlantic
	Organizer: Julia Taylor, Capital District Health Authority	
	Speakers: Jamie Day, University of Calgary Nancy Hayter, Dalhousie University Deborah Zornes, Royal Roads University Christine Charbonneau, CFI Sandra Zohar, CFI	
	Level: Intermediate/Advanced	

This session will be an informal discussion of issues around the CFI Infrastructure Operating Fund (IOF). At CAURA 2007, the issues of difficulties accessing the IOF were raised. This session provides a forum for dialogue between CFI and institutions.

12:30 – 14:00	Lunch and Annual General Meeting	Commonwealth A
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Tuesday, May 6, 2008

14:00 – 15:00	Use of Research Funds	Atlantic
	Organizer: Barb Conway, NSERC	
	Speaker: Daniel Chartrand, Director, Financial Operations and Monitoring, CIHR; Isabelle Beauvais, Manager, Policy, Training and Monitoring, CIHR; Carole Crête-Robidoux, Manager, Awards Administration and Financial Monitoring, NSERC-SSHRC	
	Level: Introductory/Intermediate	

Hosted by a Tri-Agency panel, this session will focus on two topics. Panel members will speak to the requirements associated with Schedule 9 of the Memorandum of Understanding between the institutions and the Tri-Agencies, and will also discuss the principles underlying the requirements with respect to the appropriate use of grant funds. Panel members will draw on their experiences and lessons learned, will provide examples of frequently asked questions and best practices. This session will be of interest to Research Grants Officers and Business Officers. Come prepared with cases you would like the panel members to address.

14:00 – 15:00	What's New at NSERC?	Harbour
	Organizer: Barb Conway, NSERC	
	Speaker: Isabelle Blain, Vice-President, Research Grants and Scholarships Jean-Claude Gavrel, Associate Vice-President, NCE	
	Level: All levels	

Senior NSERC staff will provide an update on Research Grant and Research Partnerships programs and initiatives, including the outcome of the International Review of Discovery Grants and the Grant Selection Committee Structure Review. As well, the speakers will discuss the impact of the federal *Budget Plan 2008 - Responsible Leadership*.

Note that an update on the activities of the NCE Secretariat is scheduled for a separate session the morning of Monday, May 5.

14:00 – 15:00	Income Tax and the Researcher	Lunenburg
	Organizer: L'naya Hindman, University of Ontario Institute of Technology	
	Speaker: Darrell Cochrane, Financial Services, Dalhousie University	
	Level: Introductory/Intermediate	

Although the University is a non-taxable organization many aspects of our business are impacted by income tax including various interactions with researchers. This session will explore some of the different areas of interest involving researchers including the method of payment such as contracts, grants and others.

Tuesday, May 6, 2008

14:00 – 15:00	Consortia Advancing Standards in Research Administration Information	Tradewinds
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Organizer: Barbara Crutchley , University of Manitoba
 Speakers: David Baker, CASRAI
 Martin Kirk, UBC
 Level: Intermediate/Advanced

Surely there has to be a way to improve how we manage the exchange and processing of research administration data! Have your researchers been frustrated with having to re-enter data on their research outputs for grant applications to different funding agencies and for different reports on outcomes? Has your institution experienced difficulties in sharing data among sister institutions, among different departments and faculties at your institution and/or between your institution and various funding agencies. Have you wrestled with the lack of consistency in data on research among institutions?

Part of the solution to these daily challenges in research administration is the development of "information standards" – agreement on how we specify common research administration documents and their subsequent adoption by both funders and research performers. This presentation will describe how CASRAI, an independent not-for-profit standards organization, will bring funders and performers together to develop such standards, what sorts of issues CASRAI has on its agenda – short term and long term - and how you can participate in the process. In the discussion that follows CASRAI wants to hear where you want the standards organization to go.

15:00 – 15:30	Coffee Break	Commonwealth B & Mezzanine
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15:30 – 16:45	Plenary – Tri-Council Initiatives and Policy Updates	Commonwealth A
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Organizer: Christine Trauttmansdorff
 Speakers: Barbara Conway, Corporate Secretary, NSERC
 Christine Trauttmansdorff, Corporate Secretary, SSRHC
 Lise Landriault, Senior Policy Analyst, CIHR
 Level: All levels

Representatives of the three federal granting agencies -- CIHR, NSERC and SSHRC – as well as the Panel on Research Ethics (PRE) will provide an update on the following subjects:

- Implementation of Phase 2 of the Memorandum of Understanding (MOU) on Roles and Responsibilities in the Management of Federal Grants and Awards;
- Plans for the second edition of the *Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans* (TCPS);
- Ethics governance (Sponsors Table consultation on the Experts Report)
- Canadian Research Integrity Committee (CRIC)

Various federal policy and regulatory developments, including the Controlled Goods Program and New Substances Notification Registration.

There will be time for questions at the end of the presentation.

Wednesday, May 7, 2008

8:30 – 13:30	Workshop: Project Management	Atlantic
	Organizers: Julia Taylor, Capital District Health Authority	
	Sandra Crocker, McGill University	
	Speaker: Sunny Marche, Dalhousie University	
	Level: Intermediate/Advanced	

As resources become scarcer and as accountability increases, management of research programs, funding, and projects has become increasingly important at universities and institutions. How do we achieve the best possible outcomes from research funding and research projects? This workshop will provide a framework for research management that can be used to assist researchers, make projects run more smoothly, and maximize productivity.

Dr. Sunny Marche is Professor in the School of Business Administration at Dalhousie University. He is currently Associate Dean in the Faculty of Graduate Studies. Dr. Marche holds a PhD from the London School of Economics and teaches IT Project Management. Prior to joining Dalhousie University, Dr. Marche had a long and successful career as a management consultant with extensive strategic planning experience with both large organizations such as TELUS and ATCO as well as small entrepreneurial companies. He has been the recipient of the Teaching Excellence Award in Management Education, MBA Professor of the Year and the A. Gordon Archibald Award in Teaching Excellence.

A working lunch will be served at 11:30.

