

Welcome to the 39th CAURA National Conference and Annual General Meeting,

For our meetings this year in Calgary, our focus is on successful partnerships across sectors: Partnerships Work! This focus identifies the ongoing and often dramatic changes experienced in the research landscape and begins to draw our attention to the new research support needs of the next decade. Recognizing that our ability to provide service is impacted by our community, partner and by funding body needs, we need to ensure efficiency, especially when our institutions are faced with significant operating budget deficits. With the upcoming retirement of a significant cohort of senior research administrators across sectors, there is increased recognition the need for succession planning. The demand for transparency, accountability and efficiency is also having greater impact on our work lives as we address the growth in complex funding offerings. Professional Development is of increasing importance to CAURA members and we have successfully initiated a number of workshops and webinars serving to inform and provide connections across the country. On behalf of the Executive, I hope you will find the meetings in these next few days an opportunity to connect with, network, learn and benefit from the expertise amassed at our CAURA 2010 sessions.

Barbara

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Saturday, May 8, 2010

Time	Program	Room
14:00 – 18:30	Registration	Foyer 1

Sunday, May 9, 2010

Time	Program	Room
7:30 – 17:00	Registration	Foyer 1
9:00 – 12:00	Research Contracts and Agreements I	Herald
9:00 – 12:00	Research Accounting I	Stephen A
9:00 – 12:00	Senior Executive Forum	Bannerman
9:00 – 17:00	New Administrators Workshop	Imperial One
10:15 – 10:45	Coffee Break	Foyer 2
12:00 – 13:30	New Administrators Lunch – Meet the Executive	Imperial Eight
12:00 – 13:30	Lunch - Workshop Attendees	Imperial Four
13:30 – 17:00	Research Contracts and Agreements II	Herald
13:30 – 17:00	Research Accounting II	Bannerman
13:30 – 17:00	Grant Writing	Stephen A
14:45 – 15:15	Coffee Break	Foyer 2

Monday, May 10, 2010

Time	Program	Room
7:30 – 16:30	Registration	Foyer 1
7:30 – 8:30	Breakfast	Imperial Four
8:00 – 16:00	Exhibition	Foyer 3
8:45 – 10:00	Plenary Session	Imperial Four
10:00 – 10:30	Coffee Break	Foyer 3
10:30 – 12:00	Look Before you Leap	Imperial Three
10:30 – 12:00	Science and Innovation Policy Matters	Stephen
10:30 – 12:00	Effective Interfacing	Bannerman
10:30 – 12:00	CIHR	Imperial One
12:00 – 13:30	Lunch and Awards	Imperial Four
13:30 – 15:00	Writing Successful CFI Proposals	Stephen
13:30 – 15:00	Make your Grant Money Go Further	Imperial One
13:30 – 15:00	NIH and the Canadian Research Administrator	Imperial Three
13:30 – 15:00	Support for Faculty-based Knowledge Mobilization	Bannerman
15:00 – 15:30	Coffee Break	Foyer 3
15:30 – 17:00	Evolution of Research Facilitation Initiative at the University of Alberta	Imperial Three
15:30 – 17:00	Are we Ready for Paperless?	Stephen
15:30 – 17:00	Turning Strategy into Performance	Bannerman
15:30 – 17:00	CFI / CRC	Imperial One
18:00 – 19:00	Cocktail	Foyer 3
19:00 – 22:00	Dinner	Imperial Four

Tuesday, May 11, 2010

Time	Program	Room
7:30 – 8:30	Breakfast	Imperial Four
8:00 – 16:00	Exhibition	Foyer 3
9:00 – 10:00	Plenary Session	Imperial Four
10:00 – 10:30	Coffee Break	Foyer 3
10:30 – 12:00	Progress in Implementing the Tri-Council MOU	Stephen
10:30 – 12:00	Asset Management	Bannerman
10:30 – 12:00	CAURA of Tomorrow	Imperial Three
10:30 – 12:00	NSERC Updates	Imperial One
12:00 – 13:30	Lunch and Annual General Meeting	Imperial Four
13:30 – 15:00	Succession Planning at Memorial University	Stephen
13:30 – 15:00	SSHRC Updates	Imperial One
13:30 – 17:00	Developing Effective Research Offices in Small Universities	Bannerman
13:30 – 17:00	Managing the Credibility Challenge	Imperial Three
15:00 – 15:30	Coffee Break	Foyer 3
15:30 – 17:00	Measuring Outcomes and Benefits	Imperial One
15:30 – 17:00	Affiliate Hospital – University Interface	Stephen

Wednesday, May 12, 2010

Time	Program	Room
9:00 – 10:15	Data Plumbing – Hands On with CASRAI Institute	Imperial Three
9:00 – 12:00	Business System Review	Imperial Six
9:00 – 12:00	Tri-Agency	Imperial One
9:00 – 12:00	Managing Research in a World of Change	Imperial Eight
9:00 – 15:00	The Secrets of Project Management	Imperial Four
10:15 – 10:30	Coffee Break	Foyer 3
10:30 – 12:00	Canadian Space Agency	Imperial Three

Dan Chase Award

Named in memory of Dan Chase, who played an active role in the Association over a number of years, the Dan Chase Distinguished Service Award has been established to recognize CAURA members whose services have been of significant benefit to the entire organization. The award need not be made every year.



Marcel Mongeon

Marcel Mongeon is an independent Intellectual Property Coach assisting companies and institutions with strategies to manage their intangible assets. He is an experienced international speaker and seminar leader in many areas including business strategy, intellectual property management and negotiations. His current practice throughout North America provides him experience with many types of licensing arrangements and deals in many fields including biotechnology.

Marcel has been an invaluable partner in the design, promotion and launch of successful workshops and seminar series for members seeking introductory background information as well as in-depth training in various aspects of the management of intellectual property. He has assisted CAURA's strategic efforts at providing access to a comprehensive, but focused, spectrum of research administration training.

A regular presenter at CAURA, Marcel's workshops and interactive sessions are always popular, well-attended and highly engaging and relevant.

Saturday, May 8, 2010

14:00 – 18:30	Registration	Foyer 1
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Sunday, May 9, 2010

7:30 – 17:00	Registration	Foyer 1
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9:00 – 12:00	Research Contracts and Agreements I	Herald
	<ul style="list-style-type: none"> ➤ <i>Workshop – Pre-registration mandatory</i> Organizer: Martin Kirk, University of British Columbia Speakers: Barbara Muir, NSERC Alex Navarre, Numinor Conseil Inc. Level: Introductory 	

This workshop focuses on the issues encountered by practitioners in the field as they develop and process contractual arrangements and partnership grants with industry, governments, and foundations. The workshop will look at the types of contracts, checkpoints within the anatomy of a contract, pitfalls of contracts and risks involved. It will also introduce the skills needed to effectively interface with researchers, sponsors and administration, in a new environment that rewards industrial engagement and open innovation. You will learn how to add value to your contracts by drawing on your institution's array of other services.

As part of the session, Barbara Muir, NSERC Director for Regional Offices, will present you with the changes on IP Policy recently introduced by NSERC as well as with new partnership programs available to bridge academia with SMEs.

Finally, this session will also be an introduction to Research Contracts and Agreements II, which will provide a more in-depth legal perspective to contractual arrangements.

Sunday, May 9, 2010

9:00 – 12:00	Research Accounting I	Stephen A
	<p>➤ <i>Workshop – Pre-registration mandatory</i></p> <p>Organizer: L'naya Hindman, CAURA</p> <p>Speakers: Sandy Bligh, University of Victoria Laurie Chochinov, Carleton University Angela Zeno, York University</p> <p>Level: Introductory</p>	

The first hour of this workshop will provide a basic introduction to the general processes/procedures within research finance for people new to research accounting. The remaining time will involve an interactive discussion on a variety of issues likely to be encountered in typical (and not-so-typical) post award scenarios. Topics will include items such as: what we need to know about HR and payroll; spending prior to the official award confirmation and how to deal with this; acceptable documentation for tracking in-kind contributions, compliance and reporting issues, etc.

Part of this workshop will be in a presentation format and attendees will add to the session through their questions and shared experiences. Significant time will be allocated throughout the session for questions, answers, and general discussion.

9:00 – 12:00	Senior Executive Forum	Bannerman
	<p>➤ <i>Pre-registration mandatory</i></p> <p>Organizer: Daniel Lefebvre, University of Ottawa</p> <p>Moderator: Sandra Crocker, McGill University</p> <p>Panellists: Susan Blum, University of Saskatchewan Russell J. Boyd, Dalhousie University Greg Kealey, New Brunswick University Rachael Scarth, University of Victoria</p>	

Institutions Strategies to Meet Growing Current Accountability in an Environment of Constrained Resources

This session will discuss efforts across units for maintaining responsiveness to faculties, senior administration, provincial and federal agencies as well as regulatory and legislative bodies, both domestic and international.

Four panels members from different institutions and of different size:

- Each panellist will present and discuss their strategy to meet growing current accountability in research management in an environment of constrained resources.
- There will be a question and answer period.

Sunday, May 9, 2010

9:00 – 17:00	New Administrators Workshop	Imperial One
	<ul style="list-style-type: none"> ➤ <i>Workshop – Pre-registration mandatory</i> Organizer: Barbara Crutchley, University of Manitoba Speakers: Robert Dirstein, Dirstein Consulting Mary-Margaret Klempa, McGill University Level: Introductory 	

This workshop focuses on the needs of individuals within their first 24 months of taking up a position in Research Administration. Discussion will cover many of the challenges facing us in this changing research environment as increased reporting and complexity of funding have made significant impact on how we do our work. We'll highlight the importance of understanding the role of the research administrator within the institutional, local, national and international funding environment and how you can be perceived as a resource to your institution's community. The presenters will impart the basics of the research administration responsibilities as well as sharing with you helpful experiences and "tricks of the trade".

10:15 – 10:45	Coffee Break	Foyer 2
12:00 – 13:30	New Administrators Lunch – Meet the Executive	Imperial Eight
12:00 – 13:30	Lunch - Workshop Attendees	Imperial Four

Sunday, May 9, 2010

13:30 – 17:00	Research Contracts and Agreements II	Herald
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► *Workshop – Pre-registration mandatory*
 Organizer: Martin Kirk, University of British Columbia
 Speaker: Neil Campbell, University of Calgary
 Level: Intermediate / Advanced

This is a three part discussion of some of the most demanding issues emerging in the management of research contracts and agreements in a University environment. The program will begin with a general discussion of risk management, identifying the leading risks, determining how they can be prioritized and how this knowledge can impact workflow in a contracts management group. We will then dive into a case study in the negotiation of Intellectual Property rights, looking at the various needs and perspectives of industry sponsors and university researchers. The program will close with a fast paced discussion of several thorny issues that routinely come up in contract negotiation, with input from experts in different Universities.

13:30 – 17:00	Research Accounting II	Bannerman
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► *Workshop – Pre-registration mandatory*
 Organizer: L'naya Hindman, CAURA
 Speakers: Deanne Babcock, University of Western Ontario
 Deborah Zornes, Royal Roads University
 Level: Intermediate/Advanced

The session will be divided into discussion groups and time will be allotted to provide a summary of discussions with the general group.

Round table sessions with possible discussions about:

- US A-133 Audits
- CFI Administration and monitoring visits
- Tri-council compliance and monitoring visits
- Mentoring and training staff in tough economic times
- Financial measures for research accountability

13:30 – 17:00	Grant Writing	Stephen A
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► *Workshop – Pre-registration mandatory*
 Organizer: Daniel Lefebvre, University of Ottawa
 Speaker: Larry McEnerney, University of Chicago
 Level: Intermediate

Do you receive the research funding and recognition you deserve? Does your grant application grab your reader's attention from the very first sentence? You are invited to this unique workshop, which will provide participants with a self-diagnostic tool to examine their own writing style as well as equip them with tools to take their writing skills to the next level.

This workshop will be taught by Larry McEnerney, Director of Writing Programs at the University of Chicago. He offers writing courses to students from the Graduate Divisions, the Graduate School of Business, the Law School, post-graduate institutes, and the undergraduate College.

14:45 – 15:15	Coffee Break	Foyer 2
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Monday, May 10, 2010

7:30 – 16:30	Registration	Foyer 1
7:30 – 8:30	Breakfast	Imperial Four
8:00 – 16:00	Exhibition	Foyer 3

8:45 – 10:00	Plenary Session	Imperial Four
	Organizer: Barbara Crutchley, University of Manitoba	
	Speaker: Dr. M. Elizabeth Cannon, PEng FCAE FRSC President Elect, University of Calgary	

"I connect with community and find the people who want to roll up their sleeves and be part of making an impact," Dr. Cannon says. "If people around the table have good ideas and can build a strong case for economic growth and social impact investments, great things will happen."

10:00 – 10:30	Coffee Break	Foyer 3
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10:30 – 12:00	Look before you Leap (Aka Check in with your Technology Transfer Office before you Sign on that Dotted Line)	Imperial Three
	Organizer: David Phipps, York University	
	Moderator: Beverley Sheridan, Technology NOW	
	Speakers: Neil Campbell, University of Calgary Martin Kirk, University of British Columbia Janet Sholz, ACCT Canada Sophie A. Thériault, Three Oaks Innovations Inc. (UPEI) Susan Wood, Queen's University	

Pre award folks work upstream creating university-industry obligations in programs such as NSERC CRD, OCE, CIHR PoP... they build the skeletons that may be in the closets when years later the researcher makes an invention disclosure to the tech transfer office. Using examples provided by our technology transfer colleagues this panel will pit pre award against post award and try to find not only the humour but also the truth in the myriad ways we can work more closely together. Can you yell "Jerry, Jerry, Jerry" ...

Monday, May 10, 2010

10:30 – 12:00	Science and Innovation Policy Matters	Stephen
	Organizer: Martin Kirk, University of British Columbia	
	Panellists: Lorne A. Babiuk, University of Alberta Janet E. Halliwell, J.E. Halliwell Associates Inc. Ted Hewitt, University of Western Ontario Iain Stewart, Dalhousie University	

The four panellists will explore recent developments in science and innovation policy, in Canada and internationally, with a focus on the implications for research funders, academic research performers and research administrators. The Panel has been structured to bring together speakers with distinctly different backgrounds and is designed to be provocative, with each member having been given license to challenge how we do business today. What might be discussed?? You will have to attend to discover. However, you might just hear about:

- o what changes in knowledge production/dissemination could mean for how things work
- o why the notion of national innovation systems is being challenged
- o why and how governments and universities think and act differently
- o discussion of how well universities are measuring up to expectations
- o why we have to do better at valuing the "harder" sciences (social sciences and humanities) contributions to innovation
- o going international – the benefits and pitfalls
- o overcoming tribal customs in innovative partnerships
- o why all of us have to measure better to measure up

10:30 – 12:00	Effective Interfacing between Ethics Compliance and the Release of Research Funds	Bannerman
	Organizer: David Harris, University of Saskatchewan	
	Speakers: Laurie Chochinov, Carleton University Daniel Lefebvre, University of Ottawa Lauralee Raffelsieper, Carleton University	

Depending on a variety of factors including office structures and supporting research information systems, research administrators need to search for effective methods of expediting fund/account set-up for researchers, but to ensure their institutions remain compliant with all ethics policies and regulations. Furthermore, this is an important matter with respect to inter-institutional transfers and multi-year projects. A panel of administrators, representing institutions observed to have best practices in this area (based on the experiences of the tri-agencies), will share their approaches to the effective management of this process.

Monday, May 10, 2010

10:30 – 12:00	CIHR	Imperial One
	Organizer: Greg Huyer, CIHR	
	Speakers: Kristina Casey, CIHR Greg Huyer, CIHR Francine Leclair, CIHR	

CIHR is at an exciting point in its mandate, celebrating its 10th anniversary in 2010. To help guide the organization forward, CIHR recently released its second five-year Strategic Plan – “Health Research Roadmap: Creating innovative research for better health and health care”. This Roadmap will enable CIHR to carry out its full mandate in all its complexity, show leadership within the wider health research community, and demonstrate accountability and results to the people of Canada. The key elements of the Roadmap, and how CIHR intends to implement them, will be highlighted. In addition, we will provide an overview of CIHR’s second international review, which will be conducted over the next year to assess CIHR’s progress in meeting its mandate.

We will also discuss CIHR’s ongoing collaborations with the other federal granting agencies, including program linkages between the agencies and the specific research areas covered by each agency’s mandate. Updates on CIHR’s funding programs will be provided, including partnership activities and international programs. Finally, there will be a discussion of CIHR’s procedures and business tools, including ResearchNet and the e-submission process, Common CV, and changes stemming from standardization of our internal business processes.

12:00 – 13:30	Lunch and Awards	Imperial Four
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Monday, May 10, 2010

13:30 – 15:00	Writing Successful CFI Proposals: Enabling Researchers to Maximize their Chances of Success	Stephen
	Organizer: Martin Kirk, University of British Columbia	
	Speaker: Martin Butler, The Butlers and Associates	

Martin Butler will lead a session focusing on how researchers and institutions can maximize their chances of submitting successful Canada Foundation for Innovation (CFI) proposals. Topics include: characteristics of successful applications; communicating to both expert and multidisciplinary review panels; managing application development and applicants; training, counseling and supporting researchers; CFI Myths and Concepts; building a translational research program, developing a training program, developing partnerships and collaborations, management models; and demystifying benefits to Canada and the mechanisms to realize return on investment.

The presentation will be followed by a question and answer session.

13:30 – 15:00	Make your Grant Money Go Further - Work with Industry Leveraged Funding Programs	Imperial One
	Organizer: David Phipps, York University	
	Speakers: Mike Brown, Matrikon Inc Marc Castel, Ontario Centres of Excellence Barbara Muir, NSERC Dan Sinai, University of Western Ontario Harvey Yarranton, University of Calgary	

Federal and provincial funding agencies are increasingly seeking to leverage industrial funds to derive maximum benefit to your university's research portfolio. These leveraged funds can support basic research, technology transfer and trainee opportunities. This session will feature perspectives from the research office as well as from the funders. Learn how to help your faculty get more money. Learn how to enhance the impact of your institution's research by working with industry. Learn what to do. Learn what not to do. Learn how to play nicely in each others' sand boxes.

13:30 – 15:00	NIH and the Canadian Research Administrator	Imperial Three
	Organizer: Michael Owen, University of Ontario Institute of Technology	
	Speakers: Debbie Bilinski, University of Toronto Lorraine Deydey, University of Alberta	

In this interactive session, you will learn about the experiences of two Canadian universities in managing NIH proposal development and post-award processes, including financial management and institutional assurances.

Monday, May 10, 2010

13:30 – 15:00	Support for Faculty-based Knowledge Mobilization	Bannerman
	Organizer: David Phipps, York University	
	Speakers: Fiona Haynes, University of Saskatchewan Michael Johnny, York University Dominique Robitaille, Université du Québec à Montréal Joaquin Trapero, University of Victoria David Yetman, Memorial University	

Knowledge Mobilization is an emerging tool kit for research services. Similar to our technology transfer offices and UILOs knowledge mobilization can assist in the development and execution of partnership strategies that support large scale policy and practice relevant grant applications (mainly, but not exclusively from the social sciences and humanities). This session will feature videos of knowledge mobilization projects housed at Memorial, UQAM, York, U Saskatchewan and UVic. The videos will present the faculty perspective and the panel members will present the research and KM support service perspective.

15:00 – 15:30	Coffee Break	Foyer 3
15:30 – 17:00	"You've come a long way baby" The Evolution of Research Facilitation Initiative at the University of Alberta	Imperial Three
	Organizer: Marlene Hoff, University of Ottawa	
	Speakers: Terra Garneau, University of Alberta Joanne Simala-Grant, University of Alberta	

It's been 5 years since we last reported to CAURA members on the Research Facilitation initiative at the University of Alberta. The 2005 tri-council monitoring visit report highlighted the key role the research facilitators played in improving the institution's control framework for the administration of research funds. While the initiative began with a vision of becoming mini Research Service offices, the evolution of the initiative has in reality brought us into a more integrated role within the RSO. We have become a primary liaison between our Faculties and the RSO. As well, Research Facilitators have a comprehensive role in supporting our Faculties directly through proposal development, review and sign off, training of researchers and administrators, including Associate Dean's of Research, in administrative best practices and institutional post award administration including CFI.

15:30 – 17:00	Are We Ready for Paperless?	Stephen
	Organizer: Carole Crête-Robidoux, SSHRC	
	Speakers: Kristina Casey, CIHR Peter Gee, Ryerson University Steve Reitano, NSERC – SSHRC	

The electronic age is upon us and we can no longer ignore it. In this session, the speakers will discuss some of the challenges associated with "kissing the paper goodbye". Using a specific process example, the speakers will discuss the benefits and hurdles to overcome when transitioning to a paperless world.

Monday, May 10, 2010

15:30 – 17:00	Turning Strategy into Performance	Bannerman
	Organizer: Barbara Crutchley, University of Manitoba	
	Speakers: Barbara Crutchley, University of Manitoba Martin Kirk, University of British Columbia Rachel Scarth, University of Victoria	

Are we using our Institutional Strategic Plans for their full purpose? What happens with all those strategic plans Universities have been developing over the past decade? With increased issues of transparency and accountability we are now expected to demonstrate the benefits of this new added layer, which focuses on the future of our institutions.

Are Strategic Plans changing the face of the University? Are we creating unintended specializations and Star researchers to the detriment of other researchers? Picking winners now isn't the answer, how do we pick processes which will serve us in the future?

15:30 – 17:00	CFI/CRC	Imperial One
	Organizer: Patrick Pilot, CFI	
	Speakers: Michèle Boutin, Canada Research Chairs Guy Lévesque, Canadian Foundation for Innovation	

CFI - update

The session will touch upon the programs to be launched or enhanced with the \$600M announced in the 2009 budget. In addition, changes in rules and policies will be discussed.

Canada Research Chairs – Update

The past year was a whirlwind of activity for the three programs housed at the Chairs secretariat. The Indirect Costs program has been audited and has completed its sixth-year summative evaluation. The Canada Research Chairs program is celebrating its 10th anniversary this year, has made some operational changes to improve the efficiency of its peer review process and is in the midst of an evaluation. Finally, the CERC program has completed its inaugural competition and has named the first round of Chairholders. This session will guide you through the labyrinth of changes, news and future activities being planned at the secretariat

18:00 – 19:00	Reception	Foyer 3
19:00 – 22:00	Dinner	Imperial Four

Tuesday, May 11, 2010

7:30 – 8:30	Breakfast	Imperial Four
8:00 – 16:00	Exhibition	Foyer 3

9:00 – 10:00	Plenary Session Everybody Stay Calm: Humour Habits for Thriving in Tough Times	Imperial Four
	Organizer: Sandra Crocker, McGill University	
	Speaker: Paul Huschilt	

In tough times, your people may be called on to work harder, smarter, better. But to be their best and do their best in the long term, they will need tools, techniques and strategies to stay well. 'Everybody Stay Calm: Seven Humour Habits for Thriving in Tough Times' teaches ways to work and live well when times demand more. Presented as part of Paul's signature 'low-budget spas', people will learn, laugh and remember simple things that are often overlooked - especially when stress levels are high. Celebrate, instruct, entertain, and teach your people so they can continue to produce much needed results in these challenging times.

10:00 – 10:30	Coffee Break	Foyer 3
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10:30 – 12:00	Progress in Implementing the Tri-Council MOU – Challenges and Strategies	Stephen
	Organizers: Carole Crête-Robidoux, SSHRC Gilles Morier, University of Ottawa	
	Speakers: Bill McBlain, Alberta Health Authority Gilles Morier, University of Ottawa Martin Kirk, University of British Columbia	

The Memorandum of Understanding (MOU) lays out the roles, responsibilities, expectations and accountabilities of granting agencies and institutions towards each other in the management of research supported by the Tri-Councils. Almost 10 years have passed since its original signature and two years since the addition of the second set of schedules. The goal of this session will be to discuss the impact that these MOUs have had on how universities manage their research activities, identify challenges that have been experienced, as well as success stories and critical success factors. With audience participation, we will also discuss the type of tools required to assure an integrated approach and how research managers make a business case for obtaining additional resources.

Tuesday, May 11, 2010

10:30 – 12:00	Asset Management	Bannerman
	Organizer: Sandy Bligh, University of Victoria	
	Speakers: Christine Charbonneau, CFI Dr. Jane Colwell, University of Guelph Mark Lagacé, CFI Teresa Mitrou, University of Victoria	

Many agencies require that Institutions have sufficient funds and/or business plans in place to ensure the continued operations and maintenance of the major infrastructure projects, which they have been awarded. Specifically, the responsibility for Institutions to have a plan or strategy for the provision (and administration) of operating and maintenance support has been included in the CFI Policy and Program Guide in November 2008.

In this session, CFI representatives will review the requirement and what the expectation is for Institutions. Representatives from 2 universities will be presenting what they currently use for their asset management system and how they anticipate being able to comply (or not) with respect to this requirement. Following the formal presentations the floor will be opened for a positive discussion and exchange of feedback around this topic.

10:30 – 12:00	CAURA of Tomorrow	Imperial Three
	Organizer: Barbara Crutchley, University of Manitoba	
	Speakers: Sandra Crocker, McGill University Barbara Crutchley, University of Manitoba David Phipps, York University Ron Freedman, Impact Group	

Can we continue to use our current framework in the increased demands of an accountability environment? What responsibilities and who will CAURA membership represent? Will CAURA represent a specialized focus of interest (ie commercialization) or will we continue to broaden our audience by representing additional interests to: research accounting, compliance, hospital-university interface, facilitation, not to mention the pre-award support which is the bread and butter work of research administration?

10:30 – 12:00	NSERC Updates	Imperial One
	Organizer: Barbara Conway, NSERC	
	Speakers: Isabelle Blain, NSERC Barbara Muir, NSERC	

A variety of topics will be covered, focusing on the partnership theme. NSERC representatives will provide information on the new NSERC Strategy for Partnerships and Innovation and specific partnership initiatives, for example, Automotive Partnership Canada and Alternative Radiopharmaceuticals for Medical Imaging (Isotopes). They will also present the progress made on the implementation of the Federal Government's Science and Technology Strategy: *Mobilizing Science and Technology to Canada's Advantage*, on Tri-agency initiatives and the results of the recent grants and scholarships competitions.

12:00 – 13:30	Lunch and Annual General Meeting	Imperial Four
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Tuesday, May 11, 2010

13:30 – 15:00	Growing our Own: Succession Planning at Memorial University	Stephen
	Organizer: Nancy McNeil, Simon Fraser University	
	Speaker: Lynn Best, Memorial University	

The topic of staff development is a challenge we all face on a daily basis. During last year's topic "Managing Your Staff Development in a Mixed (Up) Environment" the issue of succession planning was raised. As our workforce ages and work force demographics shift, many institutions are concerned about having the right people with the right skills at the right time. This year we are pleased to provide a dedicated session for this topic. Ms. Lynn Best, Manager, Succession Planning, Memorial University will share Memorial's experience in implementing a succession plan with particular emphasis on successes and challenges.

13:30 – 15:00	SSHRC Updates	Imperial One
	Organizer: Carole Crête-Robidoux, SSHRC	
	Speaker: Gisèle Yasmeen, SSHRC	

SSHRC is continuing to pursue the objectives included in "Framing our Direction" and will provide updates on progress made over the last year. Most notably, SSHRC is in the midst of a comprehensive renewal of its program and organizational architecture. This process is intended to streamline the grant offering, modernize application systems and improve the overall efficiency of SSHRC processes. More information on this very important initiative will be provided during this session. Other topics will include selected program updates, information on the SSHRC Leaders, knowledge mobilization and program evaluation and measuring impacts.

13:30 – 17:00	Developing Effective Research Offices in Small Universities	Bannerman
	Organizer: Michael Owen, University of Ontario Institute of Technology	
	Speakers: John Blackwell, St. Francis Xavier University	
	Jason Dyer, Kwantlen Polytechnic University	
	Jennifer Freeman, University of Ontario Institute of Technology	

As the research funding environment becomes more competitive, research offices in smaller universities need to provide comprehensive and effective support to their faculty researchers while achieving institutional strategic plans and ensuring compliance with Tri-Council and other policies and procedures.

In this session, each speaker will reflect on her/his experience and discuss how Research Offices in small universities can meet the needs of faculty researchers and sponsors and the priorities of the university. Particular attention will address how research administrators can enable their researchers to be successful in national and international grant competitions.

Tuesday, May 11, 2010

13:30 – 17:00	Managing the Credibility Challenge	Imperial Three
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Organizer: Kristina Ohrvall, Concordia University

Speaker: Dawn McArthur, Child and Family Research Institute

Building on last year's CAURA workshop on research facilitation, this full afternoon session will cover the role and credibility of the Research Facilitator in the day-to-day work. The Research Facilitator position comes in many shapes and forms and our credibility is based on perceptions of trustworthiness, reliability and integrity. How do we manage our credibility when we are both guarding the format of an allocation and the rules of the agencies while at the same time encourage researchers to be innovative and think outside the box?

Dawn McArthur, Senior Research Development Facilitator at the Child & Family Research Institute (CFRI) will lead the session and integrate useful information and tools with practical exercises. The session is designed to be relevant to participants involved in research development and facilitation from all fields.

15:00 – 15:30

Coffee Break

Foyer 3

15:30 – 17:00	Making your Research Matter by Measuring Outcomes and Benefits	Imperial One
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Organizer: David Phipps, York University

Speakers: David Baker, CASRAI
Martin Kirk, University of British Columbia
Wayne MacDonald, SSHRC

The research landscape is changing dramatically. Are our systems providing our support services with the proper supports? Additionally how can we address the challenges of the constant changes in our granting environment and the turnover of staff in a knowledge based world? Are we prepared to take on the responsibilities of an increased visibility on the international front? Your input will be welcome! Accountability. Metrics. You manage what you measure and what you measure matters... and other sayings that make us cringe. Do I measure my office, help my VP Research measure my institution, help SSHRC measure the benefits of its funding or help StatsCan measure the impact of Canadian research????? Most of us approach metrics with trepidation or at the very least view it as one more thing I have to do. This session will look at different perspectives of measuring impact using different examples from different perspectives: funder, university and association.

Tuesday, May 11, 2010

15:30 – 17:00	Coordinating Activities Between Affiliate Hospital and University Research Administration Offices: Is the Sandbox Big Enough for Everyone?	Stephen
	Organizer: Greg Huyer, CIHR Marie Townsend, McMaster University Speakers: Dori Kazimer, St Joseph's Health Care Hamilton Rob McMaster, University of British Columbia Sameera Wazir, Vancouver Coastal Health Research Inst.	

The research administration relationship between an affiliate hospital and its degree-granting institution can take on a number of forms. At one end of the continuum, the affiliate hospital has its own independent research administration office (RAO), functioning separately from that of the degree-granting institution. At the other extreme, the degree-granting institution's RAO provides all the administrative services for the affiliate hospital. A third model is an integrated or shared process, in which some responsibilities lie with the affiliate hospital and others are assumed by the degree-granting institution. This session will explore these three models, and provide perspectives from RAOs that represent each of the three approaches. The pros and cons of each model will be discussed, including when it might be appropriate for an affiliate hospital to consider changing from one model to another, and what the challenges and opportunities are with respect to each.

Wednesday, May 12, 2010

9:00 – 10:15	Data Plumbing – Hands On with CASRAI Standards	Imperial Three
Organizer: Janet E. Halliwell, J.E. Halliwell Associates Inc. Speakers: David Baker, CASRAI Robert Dirstein, Dirstein Consulting Gord McDonald, Process Pathways		

Conducting and administering research today is an increasingly multi-stakeholder and multi-disciplinary endeavour. The stakeholders include the highly qualified personnel doing the actual research (researchers and students) and the organizations that facilitate and support the research (universities, colleges and funding agencies). This 'ecosystem' of independent but collaborating stakeholders depends on an increasingly fragmented, duplicative and complex set of data about research personnel and activities. Recording, maintaining, analyzing and sharing this data is difficult and places a tremendous administrative burden on researchers and Research Services Offices. This results in valuable research time being spent on repetitive administrative tasks and valuable data being left untapped and underutilized.

This session will introduce you to the contents of the three primary data profiles in the CASRAI portfolio and their potential importance in facilitating research administration: Research Personnel, Research Activity and Research Outcomes & Benefits. We will also offer a sneak peek at the fourth major pillar in our data standards: a Research Classification Taxonomy. The session will also demonstrate how the standards can be used to reduce duplication in web-forms and simplify data-reuse and sharing.

9:00 – 12:00	Business Systems Review	Imperial Six
Organizer: Martin Kirk, University of British Columbia Speakers: Robert Dirstein, Dirstein Consulting Neil Taylor, University of Alberta		

The research funding landscape has become much more complex both in terms of the diversity of funding programs but also because of ever increasing thresholds of research compliance. Tracking the research funding and research compliance activities to assure compliance but also to prepare for funder audits requires the support of a sophisticated business system. Institutions have taken many approaches to developing appropriate systems. Unfortunately there are few commercial systems available and the ones that exist are not ideal. Many institutions have developed custom systems. The investment involved can be huge.

Carrying out the business analysis to understand the system needs, developing scope of work documents to define the system needs, developing the business case required to secure the funding and then actually developing the system is a long and risky process.

This session will explore the process from start to finish and allow panellists who have developed systems to share experiences and best practice with peers who may be contemplating building or replacing a current system.

Wednesday, May 12, 2010

9:00 – 12:00	Tri-Agency	Imperial One
	Organizers:	Barbara Conway, NSERC Carole Crête-Robidoux, SSHRC
	Speakers:	Barbara Conway, NSERC Carole Crête-Robidoux, SSHRC

This session will be divided in two parts: 1) Update on tri-agency initiatives, for example, the Tri-Agency Memorandum of Understanding and related policies, activities of Tri-Agency working groups and 2) A "Question and Answer" period during which representatives from the granting agencies will discuss various topics to be identified by CAURA membership through a quick communication in advance of the conference. This could include the on-line services for the submission of applications, financial pre- and post-award issues, and other topics of interest.

9:00 – 12:00	Future Trends: Managing Research in a World of Change	Imperial Eight
	➤	<i>Workshop – Pre-registration mandatory</i>
	Organizer:	Martin Kirk, University of British Columbia
	Speaker:	Martin Butler, The Butlers & Associates
	Level:	Intermediate/Advanced

Martin Butler will lead a workshop on how future trends will change the culture of research from academic, government and business perspectives. Trends include: AUCC's 5 global drivers of change, federal innovation policy direction, researchers as social entrepreneurs, faculty recognition changes, a renewed role for basic research, a renewed role of for the Arts, Humanities and Social Science, a scenario for "Research in Canada" in 2022 and opportunities for CAURA members to take leadership roles in facilitating institutional change.

The presentation will be followed by a discussion. Bring an open mind and a passion for research. The Butlers & Associates is a partnership providing advice, mentoring, facilitation and writing services to researchers, institutions, agencies and industry. Since 1996, Martin Butler has impacted over 2,000 researchers from all 10 Canadian provinces, Europe, Asia, Africa, Australia and the United States, and has contributed to the writing of grant applications totaling over \$1B.

Wednesday, May 12, 2010

9:00 – 15:00	The Secrets of Project Management	Imperial Four
	<p>➤ <i>Workshop – Pre-registration mandatory</i></p> <p>Organizer: Daniel Lefebvre, University of Ottawa</p> <p>Speakers: Daniel Lefebvre, University of Ottawa Anne Tyrie, University of Calgary</p> <p>Level: Intermediate/Advanced</p>	

The secret of project management is that it is all about relationships. Without good relationships nothing happens effectively. So - how do you nurture relationships with people - stakeholders, researchers, clients, teams...? How do you start them, maintain them, grow them? This is the greatest single success factor.

The other relationships necessary in project management are your relationship to time (keeping balance), your relationship to software (keeping track of what comes next), your relationship to the goals and objectives of the project. The deeper relationship to what is success.

This is not project management 101, this is about what is really behind project management.

You will learn:

- The principles of project management
- An understanding of project management in a research environment
- The pathways from research idea to successful proposal submission
- How to build teams
- How to run a meeting effectively
- How to manage researchers
- The difference between strategy and tactics
- The difference between real and apparent control

Anne is an expert in business development, change management, creative problem solving, emerging technology identification, principle-centered leadership and self-actualization. She is a life skills coach and innovation facilitator.

As the Chief Learning Officer for her own on-line education company, she facilitates and runs sessions in teamwork, project management, business and leadership skills. She designs and develops virtual programs, distance education programs and e-learning. She is currently teaching innovation at the University of Calgary.

A working lunch will be served.

10:15 – 10:30

Coffee Break

Foyer 3

Wednesday, May 12, 2010

10:30 – 12:00	Canadian Space Agency: The Next Generation of Policy and Programs	Imperial Three
	Organizer: Janet E. Halliwell, J.E. Halliwell Associates Inc.	
	Speakers: Renée Elio, University of Alberta David Kendall, Canadian Space Agency	

There are changes afoot at the Canadian Space Agency (CSA) that will affect all universities involved in Space Science (science “on, from and in” space). Dave Kendall – responsible for capacity development at CSA – will speak to emerging strategic directions for the Agency and the new approach to funding research. CSA is moving to more extensive use of grants and contributions rather than contracts, and will be introducing a suite of new program initiatives over the coming months. Of particular interest to CSA are initiatives, including new infrastructure, that will foster capacity development and allow rapid and cost effective access to space for researchers and research training. Renée Elio, Associate Vice-President Research, and member of the Senior Space Science Advisory Committee to CSA, will speak to the institutional issues involved in promoting and supporting space research.